

Complete Equestrian Horse Care/Facilities Maintenance Staff

Below you will find the details for the position including any supplementary documentation and questions you should review before applying for the opening.

Please see Special Instructions for more details.

Applications will be accepted until several positions are filled, but for full consideration, all materials must be received. Applicants should submit the following: (1) A resume; and (2) contact information of three professional references, one of who is/was an immediate supervisor, who has firsthand knowledge of an applicant's professional abilities. References will not be contacted without prior notification of candidates. For inquiries about the position, contact Nicole Collins at info@completeeq.com.

Posting Details

Posting Detail Information

Working Title	Complete Equestrian Horse Care/Facilities Maintenance Staff
Number of Vacancies	1-2
Work Hours/Week	3-4 hours per day, 2-5 days per week
Proposed Annual Salary Range	Part Time Salary commensurate with experience and qualifications
Desired Start Date	01/28/2019
Open Until Filled	Yes
Description of Work Unit	Complete Equestrian is a multipurpose equestrian facility in Fort Collins offering boarding, riding lessons, and training.
Position Summary	This part-time position provides care and maintenance of horses and facilities at Complete Equestrian in Fort Collins, Co .
Required Job Qualifications	A High School Diploma, General Education Development (GED), or equivalent required. Experience caring for horses including feeding, providing housing, monitoring general health and providing basic veterinarian care, blanketing horses, leading, walking, and transporting horses, and evaluating horses for lameness, vices, or other unwanted conditions. Ability to lift up to 80 pounds approximately four times per day. Ability to work in inclement weather, including dust, moist, hot and cold conditions.

	Must have a valid driver's license or the ability to obtain a driver's license or access to a licensed driver by the employment start date.
Preferred Job Qualifications	Bachelors degree in equine sciences, animal sciences, or related field Veterinarian Technician associates degree or vocational degree Previous work experience at an equestrian boarding or training facility, equine veterinarian hospital, or equine assisted therapy center
Diversity Statement	Candidates are expected to have the ability to advance Complete Equestrian's commitment to diversity and inclusion.

Essential Duties

Job Duty Category	Equine Care
Duty/Responsibility	Provides care for the well-being of horses, including feeding and watering horses, blanketing horses. Loads/unloads hay, grain and other feed and bedding, as needed.
Percentage Of Time	25%
Job Duty Category	Facilities Maintenance
Duty/Responsibility	Provides cleanliness of facility, cleans stalls and outdoor pens, sweeping tack room, adjusting stall mats, emptying trash, and provides general arena cleaning, sweeping and fence repair as needed.
Percentage Of Time	75%

Application Details

Special Instructions to Applicants	Applications will be accepted until several positions are filled. Applicants should submit the following: (1) A resume; and (2) contact information of three professional references, one of who is/was an immediate supervisor, who has firsthand knowledge of an applicant's professional abilities. References will not be contacted without prior notification of candidates. For inquiries about the position, contact Nicole Collins at info@completeeq.com.
Conditions of Employment	Pre-employment Criminal Background Check (required for new hires) Employees must maintain a drug free lifestyle, random drug tests may be performed.
Search Contact	Nicole Collins at info@completeeq.com

EEO Statement	Complete Equestrian is committed to providing an environment that is free from discrimination and harassment based on race, age, creed, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, gender identity or expression, or pregnancy and will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant.
Background Check Policy Statement	Complete Equestrian strives to provide a safe study, work, and living environment for its faculty, staff, volunteers and students. To support this environment and comply with applicable laws and regulations, Complete Equestrian conducts background checks. The type of background check conducted varies by position and can include, but is not limited to, criminal (felony and misdemeanor) history, sex offender registry, motor vehicle history, financial history, and/or education verification. Background checks will be conducted when required by law or contract and when, in the discretion of the university, it is reasonable and prudent to do so.

References Requested

References Requested

Minimum Requested	3
Maximum Requested	3

Supplemental Questions

Required fields are indicated with an asterisk (*).

Applicant Documents

Required Documents

1. Resume

Optional Documents

1. Cover Letter
2. Unofficial Transcripts